

Republic of the Philippines  
**CALAMBA WATER DISTRICT**  
**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication in the CSC Job Portal of the following vacant positions, which are authorized to be filled at the (Calamba Water District):

MARIANNE MALABANAN  
DETAINED

05 AUG 2025  
11:50am

EXEQUIEL A. AGUILAR, JR.  
General Manager A

Date: August 5, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency / Area of Specialization/ Residency Requirement (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Secretary B	309	7	20,110.00	Completion of Grade 12/Senior High School (starting 2016)	none required	none required	Career Service Sub-Professional/First Level Eligibility		Operations Department
2	Quality Control Officer	313	18	51,304.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional Second Level Eligibility		Operations Department
3	Sr. Laboratory Technician	319	12	32,245.00	Completion of Grade 12/Senior High School (starting 2016)	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional/ Cat. I & II MC 06, s. 2020		Operations Department
4	Sr. Water Resources Facilities Operator B	347	9	23,226.00	Completion of Grade 10/Junior High School (starting 2016)	4 hours of relevant training	1 year of relevant experience	Water Resources Facilities Operator MC 10, S. 2013 Cat.II		Operations Department
5	Sr. Water Resources Facilities Operator B	351	9	23,226.00	Completion of Grade 10/Junior High School (starting 2016)	4 hours of relevant training	1 year of relevant experience	Water Resources Facilities Operator MC 10, S. 2013 Cat.II		Operations Department
6	Water Utilities Management Officer B	384	14	37,024.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional/Second Level Eligibility		Operations Department
7	Sr. Water Maintenance Man B	188	10	25,586.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	none required MC 10, s 2013 Cat. III		Technical Services Department/Eng'g. & Maint. Division
8	Utilities Service Assistant B	239	10	25,586.00	Completion of Grade 12/Senior High School (starting 2016)	8 hours of relevant training	2 years of relevant experience	Career Service Sub-Professional/First Level Eligibility		Technical Services Department- PPM Division
9	Water Maintenance Man B	241	6	18,957.00	Elementary School Graduate	none required	none required	none required MC 10, s 2013 Cat. III		Technical Services Department- PPM Division



10	Water Maintenance Man B	253	6	18,957.00	Elementary School Graduate	none required	none required	none required MC 10, s 2013 Cat. III	Technical Services Department- PPM Division
11	Sr. Water Maintenance Man A	265	12	32,245.00	Elementary School Graduate	8 hours of relevant training	2 years of relevant experience	none required MC 10, s 2013 Cat. III	Technical Services Department- PPM Division
12	Water Maintenance Man A	274	8	21,448.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	none required MC 10, s 2013 Cat. III	Technical Services Department- PPM Division
13	Engineering Aide B	296	4	16,833.00	Completion of Grade 10/Junior High School (starting 2016)	None required	None required	None required (MC 10, s.2013 cat. III)	Technical Services Department- PPM Division

Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than **August 15, 2025**.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license; and
4. Hard copy or electronic copy of Transcript of Records.

*This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.  
This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/ records office, as the case may be:

**EXEQUIEL A. AGUILAR, JR.**

General Manager A

Lakeview Subd., Halang, Calamba City

545-1614; 545-2863; 545-2728; 545-7895

calambawaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.